

# Request for Proposals Call for Expressions of Interest

## Hockey Yukon is now accepting proposals to deliver On-Ice Skills Instruction and Instructors

### Note to Interested Proponents:

Hockey Yukon is now accepting proposals and expressions of interest from people or groups to deliver On-Ice Skills Instruction to support aspiring youth athletes in their performance goals and physical development. Hockey Yukon is seeking individuals who to focus and deliver on-ice skills instruction to competitive players. This is the first initiative of its kind undertaken by Hockey Yukon, the Territorial Sport Organisation and Sport Governing Body as well as District Authority with BCHockey. A progressive, professional, effective, fun and safe on ice skills program is desired to support the development of youth athletes, team ethic, and achievement. Successful proponents will enter into a direct contract with the Hockey Yukon Board of Directors managed via sub-committee of Responsible Directors and Volunteers.

**Proposal Closing Deadline:** 4:00pm, August 15, 2017

**Anticipated Program Time frame:** October 1, 2017 – May 31 2018

**Submission format:** Two sealed envelopes, one clearly marked “Program” and including 4 copies of the proposed programming, the second clearly marked “Price” showing proposed cost and any related options the proponent wishes to include.

### Overview of Client Team Programming:

Yukon Minor Hockey Associations: recreational, house, travel teams.

Hockey Yukon Clinics: Based in Whitehorse and throughout Yukon.

U13 PeeWee T3 Mustangs: Competitive non-contact. Birth Years 2006-2005.

U15 Bantam T3 Mustangs: Competitive full-contact. Birth Years 2004-2003.

U15 Yukon T1 Rivermen: Competitive full-contact. Birth Years 2004-2003.

U18 Midget T3 Mustangs: Competitive full-contact. Birth Years 2002-2000.

U19 Female T3 Mustangs: Competitive non-contact. Birth Years 2004-1999.

Team Yukon Programming: Competitive format and age range to be determined.

Approximately 100 participating athletes aged 11-18 years.

### General Goals, Deliverables, and Submissions:

Hockey Yukon is looking to secure programming from individuals and/or groups who can provide the best fit and effective programming for a range of competitive youth athletes. Skills instructors will be expected to commit to a weekly schedule of sessions and work closely with team coach staff when required. Hockey Yukon recognizes that the full breadth and scope of hockey skills instruction is difficult to build and develop. A core group of



instructors providing effective and in-depth programming skating, body positioning, stick handling, goal-tending, checking, shooting, reaction, etc. at intermediate and advanced levels; specialities welcome. Base elements of proposals or expressions of interest are to include:

- Program Philosophy, Core Program Goals, And Methodology that are sensitive to age and ability while complementing on-ice programming and travel schedule.
- Demonstrated knowledge of the needs and challenges of hockey-based athletes.
- Demonstrated in-depth command of contemporary hockey skills and on-ice instruction.
- Demonstrated ability and/or aptitude for effective communication and instruction.
- Description of participating instructors including certifications, experience, affiliations, and accreditation.
- Commitment to satisfy required Criminal Records Check and Vulnerable Sector Screening.
- Program laid out in a basic weekly cycle within a macro timeline of seasonal goals.
- Well articulated training program and approach for the group of athletes listed above.
- Testing methodology, progress measurement and scheduling.

#### **Supplementary to Proponents:**

- Hockey Yukon contact for this RFP: **Martin Lawrie, [mmlawrie@gmail.com](mailto:mmlawrie@gmail.com)**
- Proposals submitted by individuals shall be signed by those individuals. Proposals submitted by partnerships shall identify a primary contact and be signed by at least one additional partner. Proposals submitted by corporations shall be signed by properly authorized signing officers.
- Proposals are welcome that may address all or part of the group of youth athlete program.
- Proponents are solely responsible for their own expenses of preparing, presenting and delivering their proposals.
- After final evaluation, Hockey Yukon may invite proponents for further negotiation and refinement toward a finalized agreement.
- By submitting a proposal, the proponent agrees that the proponent has investigated all conditions that will affect the work, and assumes all risks regarding those conditions.
- This will be a value-driven process. Proposals will be evaluated on the basis of the above general purpose.
- Hockey Yukon will keep the submitted in confidence and not share with 3<sup>rd</sup> parties outside of the evaluation committee without the written consent of proponents.
- All proposals not selected to moving forward will be destroyed.

#### **Proposal Evaluation and Response:**

- Proposals will be evaluated by committee generally based on the criteria listed above.
- Hockey Yukon commits to respond to all submitted proposals.
- Hockey Yukon intends to initiate post-evaluation discussions with the select proponent(s) for any refinements and next steps.

Thank you for the time and consideration. We look forward to hearing from you.

*Growing our Game for Yukoners.*

